

ENGLISH LEARNER ADVISORY COMMITTEE
FIRST QUARTER MEETING AGENDA
September 21, 2020

- 1. Call to Order and Welcome**
 - Call to order, welcome and sign-in
 - Introduce new and returning members
 - Establish a quorum if one is not established review CUSD Quorum Protocol, in the SSC/ELAC Training Guide
 - Approval of agenda
 - Public comments and unfinished business
- 2. Election of Parents to the ELAC and DELAC Representative**
 - Explain and discuss procedures for electing parent members and students
 - Election of parents and election of Officers, Chairperson, and Vice Chairperson
 - Elect DELAC Representative (parent of EL student)
- 3. Discussion and Approval of Minutes from 2020 Quarter IV ELAC Meeting**
 - Discuss how the minutes for each meeting will be taken and approval process
 - Review, discuss and approve Quarter IV Minutes
- 4. ELAC Training**
 - Robert's Rules of Order (handouts)
 - Review and explain the purpose of forming an ELAC at the school site
 - English Learner Advisory Committee information
 - Explain the responsibilities of being an ELAC Member & DELAC representative
 - Distribute and discuss SSC and ELAC Training Guide, Board Policy #7503
 - Review Board Policies relating to Categorical Programs #3504
 - Review Board Policies relating to the Local Educational Agency Plan (LEAP) #7502
 - Review Board Policies CUSD Uniform Complaint #9208 and Williams Act #9211
 - Title III English Learner Funds (EL and Immigrant)
 - Local Control Funding Formula (LCFF) and the Learning Continuity and Attendance Plan
- 5. Future ELAC Meetings**
 - Discuss and establish dates, place, time and topics for future ELAC meetings
- 6. Report by DELAC Representative of Final District Meeting**
- 7. Public Input**
- 8. Adjournment**

Second Quarter ELAC Meeting Date and Time: November 16, 2020 @ 3:15pm

“Federal funds were not used for the purchase of food or beverages”